

NORTH VIEW Housing Association

North View is a registered Scottish charity – charity registration number SC032963

Minutes of the Management Committee Meeting held in the Office of North View Housing Association at 29A Stravanan Road, Castlemilk, GLASGOW at 6.15pm on Wednesday 18th September 2019

1.0 Present

Josephine Deacon
Alex Bruce
Christine Devine
Jim Dougherty
Diana Hamilton
William Hamilton
Audrey Laird
Wilma McCubbin
Ken Robertson

In Attendance:-

Euan Anderson (Director)

2.0 Apologies

2.1 Apologies were received from Iris Robertson.

3.0 Declaration of Interest

3.1 It was noted that Christine Devine is Secretary of the Management Committee of the Birgidale Complex, Chair of Castlemilk Community Council and a Committee Member of Castlemilk Timebank; and that Audrey Laird is a member of the Management Committee of the Birgidale Complex, and a member of Castlemilk Community Council.

4.0 Self-Assessment

4.1 The papers 'Self Assessment:- Regulatory Requirements set out in Chapter 3 of the Regulatory Framework – 18/9/19', 'Self Assessment:- Standards of Governance and Financial Management – 18/9/19', 'Self Assessment:- Scottish Social Housing Charter – 18/9/19', and 'Self Assessment:- Compliance With Legislation – 18/9/19' were tabled at the Meeting.

4.2 The Director explained that these papers are updated versions of the versions circulated to Committee last week.

The Director stated that the items in blue text have still to be added to the bank of compliance evidence, and that there may be more items (that Committee will have already seen) to be added after the Meeting.

4.3 The Director explained the format of the digital compliance evidence bank and presented it to the Committee via the television.

Action

- 4.4 The content of the papers were discussed at length, and Committee viewed the digital copies of documents that evidenced compliance with many of the standards.
- 4.5 Committee acknowledged their assurance that the evidence listed in the papers demonstrated the Association's compliance with the standards, and that it assured them that there were no areas of material non-compliance.

Committee was satisfied that it had viewed enough evidence (at this meeting, or previous Committee Meetings) to substantiate this level of assurance.

- 4.6 The Director will continue to add more documents to the digital evidence bank.

Dir

5.0 The Assurance Statement

- 5.1 A draft of the Assurance Statement was displayed on the television for Committee consideration. After discussion, Josephine Deacon proposed the Statement for Committee approval. Christine Devine seconded the motion and it was passed unanimously by Committee.

- 5.2 The Director will oversee the signing of the Statement and its lodgement on the Scottish Housing Regulator's Portal.

Dir

6.0 Internal Audit

- 6.1 Final versions of the Internal Auditor's first three Audit Reports – Rent Arrears, Rent Setting and Service Charges, and Void Management – were circulated to Committee Members prior to the Meeting.

The Reports will be discussed at the next Audit & Risk Sub-Committee Meeting.

A&RSC

7.0 Any Other Competent Business

Funding Request

- 7.1 The Director stated that the Association has, today, received a funding request from Chris Lang on behalf of Streetwise for a monetary donation towards the £500 cost of delivering a week long football programme during the October school holiday week, and/or towards the £5,000 funding shortfall for their Young Parents Group.

It was agreed that the request be considered at next week's Committee Meeting.

MC

RSL Peer Group 2018/19

- 7.2 The Director tabled the paper ‘2018/19 Peer Group Comparison’. The information contained within the paper was discussed and it was noted that the information will be used in our ‘Annual Performance Report’ for 2018/19.

Consultation on the Rent Policy

- 7.3 The Director tabled a paper on the feedback from the consultation. It was noted that the paper was in the form of a draft article from the Autumn 2019 Newsletter.
- 7.4 The Director discussed the feedback with Committee and it was agreed that the Association implement the course of action set out in the paper.
- 7.5 The Director will oversee implementation of the Committee’s decision and circulate a more detailed feedback of the results, and tenant’s comments at the next Management Committee Meeting.

Dir

8.0 Date and Time of Next Meeting

- 8.1 The next Meeting of the Management Committee of North View Housing Association will be held in the Association’s Office at 6.15pm on Wednesday 25th September 2019.
- 8.2 The Meeting finished at 7.10pm.

_____ Signed (Chairperson) _____ Date