

NORTH VIEW Housing Association

North View is a registered Scottish charity – charity registration number SC032963

POLICY

MEMBERSHIP

Passed:-	23/3/22	Review date:-	February 2027
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All North View policies and publications can be made available on CD/data-to-voice, in Braille, large print and community languages.

For further details please contact us on 0141 634 0555 or email us on enquiries@nvha.org.uk

1.0 GENERAL STATEMENT

- 1.1 North View Housing Association is a member organisation.
- 1.2 North View aims to encourage participation by its tenants and other people who live in the Association's area of operation and are interested in the Association's work.
- 1.3 North View will seek to establish an active membership through the recruitment of people from this group.

2.0 MEMBERSHIP

- 2.1 Membership of North View Housing Association is open to people meeting the following criteria:
 - tenants of the Association;
 - service users of the Association;
 - people who have an interest in the work of the Association.
- 2.2 People applying for membership must also be 16 years of age or over.
- 2.3 North View will seek to ensure its membership is broadly representative of the demographic profile of people who live in the Association's area of operation.
- 2.4 Membership is open to all sections of the community. Applicants for membership will not be disadvantaged due to:
 - Age (except that referred to in item 2.1 above)
 - Disability
 - Gender reassignment
 - Marriage and civil partnership
 - Pregnancy and maternity
 - Race
 - Religion or belief

NORTH VIEW HOUSING ASSOCIATION

29A Stravanan Road, Castlemilk, GLASGOW G45 9LY
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- Sex (Gender)
- Sexual orientation

2.5 Where required, the Association will make this Policy available in a format appropriate to the needs of the individual. The Association shall not charge for this service.

2.6 Periodically, the Association may issue a statement welcoming applications for membership from underrepresented sections of the Windlaw community.

2.7 North View seeks to recruit as members those with a particular interest in the running of the organisation. To this end, the Association welcomes applications from those with an interest in:

- Housing management;
- Building and maintenance;
- Financial management;
- Community improvement.

2.7 North View will accept applications from organisations in accordance with its Rules.

3.0 PROMOTION OF MEMBERSHIP

3.1 North View will promote membership by circulating information on membership to tenants, sharing owners and owner occupiers who receive a factoring service from the Association.

3.2 Information on membership will be disseminated through newsletters, our website, social media, contact with tenants and applicants, and leaflets.

4.0 PROCEDURES FOR APPLYING FOR MEMBERSHIP

4.1 Persons wishing to apply for membership should contact the Association's Office for a membership form. The form should be completed and returned to the Office with a £1.00 Share fee.

4.2 Every application is considered by the Management Committee of the Association at its next meeting after the application is received or as soon as practicably possible.

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Applications will not be considered within the fourteen day period that precedes a general meeting.

- 4.3 Once approved, the Association will issue the new member with a Share Certificate and a copy of the Association's Rules.
- 4.4 The Management Committee has absolute discretion in deciding on applications for membership, taking full account of the Membership Policy and Rules of the Association.
- 4.5 Where an application is unsuccessful, a statement of the reasons for the refusal will be given. An applicant will then have one further opportunity to request membership and to give reasons why the decisions should be changed; this should normally be made in writing. The Management Committee will consider the reasons at its next practical meeting and its decision on that occasion will be final.

The £1 application fee will be returned to the applicant.

5.0 PARTICIPATION AND INFORMATION

- 5.1 North View will foster member participation. The Management Committee will, from time to time, establish strategies to encourage and support member participation and wider community participation. The strategies will be set out in specific documents or recorded in the minutes of meetings.
- 5.2 The Association wishes to ensure its members are informed and can actively participate in the organisation. To this end, North View will:
 - publicise general meetings at least 14 days before the day of the meeting;
 - circulate information to members so they can make informed decisions at the general meetings. Where information in particular format or language is required, the Association will endeavour to provide this;
 - make every effort to hold general meetings at times and locations suitable for membership, and which is accessible to all;
 - keep members informed on all major developments affecting the Association (mainly via Newsletter);
 - actively promote the opportunities that exist for opportunities for members to join the Management Committee.
- 5.3 North View aims to provide information:

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- in a clear, jargon-free manner;
- in an appropriate format.

5.4 Information will mainly be disseminated via:

- staff being accessible;
- resident liaison meetings;
- newsletters;
- handbooks;
- leaflets;
- letters;
- office noticeboard;
- website;
- social media.

6.0 TERMINATION OF MEMBERSHIP

6.1 Membership will be terminated in accordance with the conditions and criteria set out in the Association's Rules.

6.2 The £1.00 membership fee is not refundable on termination of membership.

7.0 MEMBERSHIP OF THE MANAGEMENT COMMITTEE

7.1 North View will seek from its membership, persons with the requisite skills and abilities to oversee the efficient running of the Association for election to the Management Committee.

7.2 It should be noted that the Association's Rules state that a member must be aged 18 or over to become a Committee Member.

7.3 The Management Committee will annually review its own membership within the context of the following objectives:

- to achieve the widest representation of areas (within its area of operation), abilities, skills, and interests;
- to maximise the number serving on the Committee;
- to use co-optees as a method of introducing specialists or expertise.

7.4 Members of the Management Committee will bound by the appropriate policies and procedures relating to conduct, payments, benefits etc.

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- 7.5 Committee Members are expected to undergo regular training to help enable them to operate more effectively and to facilitate better informed decision making.

END OF POLICY

reviews and amendments:

23/10/96	-	Policy amended.
26/2/97	-	Policy amended.
24/2/99	-	Policy amended.
20/10/99	-	Policy amended.
22/9/04	-	Policy amended.
29/8/07	-	Policy reviewed.
14/12/11	-	Policy amended.
27/7/16	-	Policy amended.
27/7/19	-	Policy amended.
23/3/22	-	Policy reviewed.

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